

##  School of Medicine

## INTERCALATED DEGREE APPLICATION FORM 2020/2021 ENTRY

#### INTERNAL APPLICATION FORM FOR CURRENT UNIVERSITY OF LEEDS MEDICAL STUDENTS ONLY

***Please read the following guidance notes thoroughly****.*

Application to intercalated programmes is a competitive process based on the student profile both academic and non-academic. The number of places available on each course differs yearly. Students are not guaranteed a place.

A maximum of 150 students will be allowed to intercalate after Year 3 of the Leeds MBChB programme; there is no limit to intercalation numbers following Year 2 or 4 MBChB.

There is an opportunity within the application form to present a personal statement which should state why you should be awarded a place on an intercalated course. Each application should also be supported by the applicant’s academic transcript which is obtainable from the Student Services Centre, free of charge:

<https://store.leeds.ac.uk/product-catalogue/student-services-centre/student-operations/current-student-transcript>

Applicationsshould be emailed to intercalate@leeds.ac.uk. The deadline for receipt of completed application forms and supporting evidence is midnight on **Sunday 26 January 2020 (midnight).**  Please also remember to make your choices on the web form as well

<https://leeds.onlinesurveys.ac.uk/intercalated-internal-programme-choice-2020-21>

Confirmation of acceptance on to programmes will be notified to students on **6 March 2019**.

**Section 3 Personal Statement**

The personal statement is your opportunity to tell the Programme Managers about your suitability to intercalate. You should include in your statement how your academic and non-academic achievements, interests and extracurricular activities **since starting university** have prepared you to undertake an intercalated degree at this time. You should be able to evidence your achievements on request. These should be listed in Section 5, Supporting Evidence

**Section 4 Course Specific statement**

The intercalated courses require an additional 500 words course specific statement on why you wish to study the subject;

BSc Applied Health (Medical Education)

BSc International Health

BSc Sports Science

If you are applying for a course where this is required please submit your statement in a separate word document **ensuring that your name and student i.d number are clearly indicated.** The statement should be emailed to intercalate@leeds.ac.uk along with the completed application form

**Section 5 Supporting Evidence**

You should record here the supplementary documents you could provide in support of your application if requested. You **must** provide a transcript of your grades.

*E.g. Document 1: Transcript of grades* obtainable from the Student Services Centre, free of charge:

<https://store.leeds.ac.uk/product-catalogue/student-services-centre/student-operations/current-student-transcript>

 *For Bradford entry students directly into Year 2 please supply a copy of your Bradford transcript*

 *Document 2: Sporting qualification*

 *Document 3: Voluntary work*

 *Document 4: Academic certificates or prizes*

**Section 6 Special Needs/Support**

We are requesting this permission for two reasons:

 - To ensure your application is given the fair opportunity it deserves during the application process. For example a student with dyslexia should not miss a chance at intercalation due to the presentation of the personal statement.

- To offer you, if and when you are accepted, the support you are entitled to during the intercalating year.

***This information will not be shared further without your permission.***

You may, if you wish, contact Disability Services to ask for advice or information on 0113 3433927 or email disability@leeds.ac.uk.  Please see their web site here <http://www.equality.leeds.ac.uk/>

**Please be aware that if you currently receive reasonable adjustments and fail to give permission for this information to be shared it will not be passed on to any intercalating programmes in the event of a successful application**

Complete all the sections below and email the form to intercalate@leeds.ac.uk by **midnight** on **Sunday 26 January 2020.** Please also remember to make your choices on the web form as well. (Please name the file with your full name and 1st choice)

<https://leeds.onlinesurveys.ac.uk/intercalated-internal-programme-choice-2020-21>

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| --- |
|  **SECTION 1: Personal Details** |
|  Name:  | Student ID No: |
|  Current Leeds Address:  | Permanent Home Address: |
|  |  |
|  |  |
|  |  |
| Mobile Number: | Email: | Current Year in MB ChB Course: |
|  |  |  |
| I am classified as (delete as appropriate): UK/EU STUDENT / INTERNATIONAL STUDENT |
| **SECTION 2: Programme of Study** You should enter your FIRST, SECOND and THIRD choice of Leeds programme including whether they are at BSc/BA/MSc/MA/MRes level |
| FIRST CHOICE: BSc/BA/MSc/MA/MRes | SECOND CHOICE:BSc/BA/MSc/MA/MRes | THIRD CHOICE: BSc/BA/MSc/MA/MRes |
|  |  |  |
| Are you applying to intercalate outside Leeds too? Yes / No If Yes, where? (please put Course and University)  |
| **SECTION 3: Personal Statement ( Max 300 words)** |
|  |
| **SECTION 4: COURSE SPECIFIC STATEMENT** |
| Have you submitted a course specific statement for your choices? See Section 4 note for further informationYes/ Not applicable. (delete as appropriate) |
| **SECTION 5: SUPPORTING EVIDENCE** You should record here the supplementary document numbers which could be provided on request.  |
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| **SECTION 6: SPECIAL NEEDS/SUPPORT** Are you in receipt of support for your studies from Equality Services for a disability, medical or mental health condition? If so by ticking this box you give permission for information known to the MBChB programme to be shared with the leader of the programme you are accepted on.**See Section 6 note for further information** |
|  |
| **SECTION 7: DECLARATION BY APPLICANT** Sign and date the declaration. An application sent from your University of Leeds email account will be accepted as a signed document |
| To the best of my knowledge, the above facts are true. I understand that any award made to me or any recommendation sent forward on my behalf for financial support is solely for my use in connection with my proposed intercalated course, and any change in my intention to pursue this course will be notified immediately to the Academic Sub-Dean. I undertake to produce a written report of my project or course if requested. |
| Signed Date (*A typed signature is accepted subject to the application being submitted from your university email address*) |