**Leeds School of Medicine Awards 2019**

**Excellent Longstanding Service to Undergraduate Clinical Education**

Leeds School of Medicine wishes to recognise NHS clinical teachers and other NHS staff who are due to retire, or have just retired, and have a reputation for their commitment to teaching excellence and supporting our medical students over many years.

We invite Trusts and GP practices to nominate any members of staff they feel would merit this recognition for excellence and outstanding commitment over a minimum of 10 years and would appreciate being put forward. This need not be confined to consultants, it might, for example, be a member of the nursing staff who has consistently contributed outstanding teaching and/or support to medical students throughout their career, or an undergraduate student organiser who has given long praiseworthy service to students.

Applications will be judged against the following criteria:

* Length of time in a post which supports undergraduate education (minimum 10 years)
* Evidence of excellence in supporting teaching eg. from student feedback or recognition by course committee
* Recognition by clinical colleagues to the contribution made to student education

The recognition of successful nominees will take the form of a presentation at the Annual Professionalism Ceremony (Friday 25th October 2019) held each autumn at the University of Leeds for the Year 3 UG Medical Students and Year 2 Physician Associate students as they embark on their clinical placements, and renew their commitment to the ideals of medical professionalism. After lunch, there is a procession of invitees into the Great Hall followed by a speech to the students from invited key note speakers. During the ceremony, the Dean of Medicine will make a presentation to the successful nominees. This will be followed by a reception with the students.

This is a very prestigious award, recognising the nominee’s level of contribution to teaching excellence, please therefore give sufficient detail on your reasons and provide the required evidence for your nominations to allow us to give them due consideration. You are invited to discuss your suggestions informally beforehand with either Elizabeth Allen [e.allen@leeds.ac.uk](mailto:e.allen@leeds.ac.uk) or Professor Laura Stroud [L.Stroud@leeds.ac.uk](mailto:L.Stroud@leeds.ac.uk). A form is attached for your nomination and letters of support which should address the criteria.

The deadline for submission of nominations is **Friday 28th June 2019**

**Nominations for Excellent Longstanding Service to**

**Undergraduate Clinical Education 2019**

Person completing the form:

Position:

Email:

**Nomination (Please complete a separate form for each nomination):**

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| --- | --- | --- | --- |
| ***Title*** | ***Full name*** | ***Role and length of time in post*** | ***Full contact details of nominee for invitation and arrangements***  *(Home address if retired)* |
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| 1. **Length of time in a post which supports undergraduate education (min 10 yrs)** |
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| 1. **Date of (planned) retirement** |
|  |
| 1. **Evidence of excellence in supporting teaching eg. from student feedback or recognition by course committee, how has the nominee contributed above & beyond placement teaching/support**   *A case must be made & evidence provided to support the case for longstanding excellence. (The information provided will be used for citations of successful candidates and by the Dean to introduce the candidates for the award)* |
|  |
| 1. **Recognition by clinical colleagues to the contribution made to student education** |
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**Signature of nominee**

This form should be sent with:

* a covering letter of support from the Director of Medical Education/Clinical Education lead or Lead GP partner
* any testimonials from colleagues
* evidence of excellent clinical teaching and/or support

to Elizabeth Allen [e.allen@leeds.ac.uk](mailto:e.allen@leeds.ac.uk), Leeds Institute of Medical Education, Room 7.09, Level 7, Worsley Building, University of Leeds, Clarendon Way, LEEDS, LS2 9NL.

*Please ensure you receive confirmation that your nomination has been received.*

The deadline for submission of nominations is **Friday 28th June 2019**

If you have any queries regarding eligibility, please contact: Elizabeth Allen, Leeds Institute of Medical Education [e.allen@leeds.ac.uk](mailto:e.allen@leeds.ac.uk) 0113 343 1654