

DIRECT ENTRY APPLICATION FOR UNDERGRADUATE STUDY

If you have previously attended, or are presently attending the University of Leeds, please enter your ID number here:

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UNIVERSITY OF LEEDS

PLEASE COMPLETE THIS FORM IN BLACK INK OR TYPE

1. Personal details (block capitals)

Title: _____
Surname: _____
First names: _____
Previous name, if changed: _____
Gender: Male/Female
Date of birth: Day: _____ Month: _____ Year: _____
Your age on 30 September next: _____ Years _____ Months
Country of birth: _____
Nationality: _____
Residential Code: _____
(to be completed by all applicants. Please see Section 1 of the Guidance Notes for further details of your Residential Code)

2. Permanent home address

_____ Post Code: _____
Daytime/Mobile Tel: _____
Evening/Mobile Tel: _____
E-Mail: _____
Correspondence address (if different):
_____ Post Code: _____
Daytime/Mobile Tel: _____
Evening/Mobile Tel: _____
E-Mail: _____
Address to be used: From: _____ To: _____

3. Programme of study

Please indicate below what type of programme you are applying for. If you wish to apply for an undergraduate degree, diploma or certificate programme, please complete Section (A). Please note, if you are applying for a degree programme which is available through UCAS you should complete a UCAS application form (www.ucas.co.uk). If you wish to apply for a non-degree programme or you wish to study one or more modules as a free-standing student, please complete section (B). If you wish to apply for advanced standing/credit exemption please also complete section 11.

(A) Degree, diploma and certificate programmes

Name of programme applied for: _____

Level (please tick): Degree Diploma Certificate

Date of entry (month/year): _____ Full-time (F) Part-time (P) _____

(B) Non-degree programmes

If you are applying for a non-degree programme of study, please give the name of this programme:

ND-MEDS/UG

Date of entry (month/year): _____ Full-time (F) Part-time (P) _____ End date: (day/month/year)

Period of study (number of semesters): _____

Or

If you are applying for free-standing modules, please give module codes and titles:

Date of entry (month/year): _____ Full-time (F) Part-time (P) _____ Period of study (number of semesters): _____

8. Most recent employment

Please give details of your last three employers with dates of employment and whether full-time (FT) or part-time (PT).

Name and address of employer	From (month/year)	To (month/year)	FT/PT

9. Qualifications to be completed or results pending

Please enter details for all examinations or assessments yet to be completed or for which results are pending.

Awarding body (write name in full)	Examination or assessment centre	Examination date		Subject, unit, module or component	Level	Result, grade or band
		Month	Year			

10. English language qualifications

If you currently hold an English Language qualification, please give details below.

GCE/GCSE English: Grade: _____ Awarding Body: _____ Date: _____

KeySkills Communications: Level: _____ Awarding Body: _____ Date: _____

IELTS: Listening: _____ Reading: _____ Writing: _____ Speaking: _____ Overall Band: _____ Date: _____

TOEFL: Total Score: _____ TWE (Test of Written English or Essay Writing Score): _____ Date: _____

Cambridge Certificate of Proficiency in English: Level: _____ Grade: _____ Date: _____

Other (please give details): _____ Grade: _____ Date: _____

11. Advanced standing/credit exemption (please use a supplementary sheet if required)

If you wish to join a degree programme in level 2 or above and/or apply for credit exemption, please give details of the educational or other qualifications/experience you wish to be considered to support your application.

12. Personal statement

Please attach a separate statement of about 500-700 words indicating your reasons for applying for this course or area of study, including information about work and life experiences, your interests, ambitions and career aspirations, and any other information which you think relevant to your application.

13. Referees

Name two referees, at least one of whom should be qualified to comment on your educational background and/or potential for your chosen course.

Referee:

Name: _____

Occupation: _____

Address: _____

Telephone (including STD): _____

Second referee:

Name: _____

Occupation: _____

Address: _____

Telephone (including STD): _____

14. How did you learn about the programme of study? (please circle as appropriate)

Part-Time Undergraduate Prospectus

Personal Recommendation

University Web Site

Full-Time Undergraduate Prospectus

Phoned University "on spec"

Advertisement (Please state where you saw or heard this advertisement): _____

Leaflet (Please state where you found this leaflet): _____

Other (Please specify): _____

15. Criminal convictions

Do you have any Criminal Convictions? Please tick: Yes No

(To be completed by all applicants. Please see Section 15 of the Guidance Notes for further details).

16. Declaration

Disclaimer: I agree that the University may alter part(s) of a programme without notice. I agree that the University may suspend any programme or my place on that programme. I agree that the University may vary or cancel any decision it makes.

Declaration: I agree that if the information given on this form is later found to be false, the University may withdraw my offer or subsequent place on the programme of study. I understand that the University will use this information for the purposes of admissions and to form part of a subsequent student record if I am accepted. I give my consent to the processing of my data and to use it for statistical information and reporting that will not identify me. I confirm that the information given on this form is true, complete and accurate.

Applicant's Signature: _____ Date: _____

17. Privacy statement

The University [and its representatives] would like to send you further information from time to time about the University and its activities that it feels may be of interest to you. **We may also contact you after the application process has been completed for survey purposes.** Please see Section 17 of the Guidance Notes for further details.

If you do not want to receive this information please tick the box indicated:

After completing this form, please return it to:

Student Recruitment, Undergraduate Admissions office, Room 103, 17 Blenheim Terrace, University of Leeds, Leeds LS2 9JT
or Email admissions@leeds.ac.uk

For central student administration use only

Basic entry qualifications:

Not required for this course: Basic entry requirements already achieved: Mature Entry Scheme candidate:

For school/faculty use only

Unconditional Offer:

Conditional Offer: Please give details: _____

Reject:

Course Code: _____ Point of Entry: _____ Date of Entry: _____

Signature: A G Ledhull Date: 26.04.2016